



# Cleve House School and Little Cleve Nursery

Headmaster: C. J. A. Wardle B.A. (Hons)

12 September 2017

Dear Parents

You may be aware that we were inspected by the Independent Schools Inspectorate (ISI) towards the end of last term. We would like to thank you for taking the time to fill in the parents' questionnaire - your comments and support were greatly appreciated.

The ISI inspection comes in two parts and this was our compliance inspection, which primarily looks at our paperwork and policies. The inspectorate's policy states we must send all parents a copy of the report and display it on our website within two weeks of finalisation.

The ISI report consists of eight sections and each of the sections are either met or not met. The inspectorate apologised for the blandness of the wording but it follows a standard script. This is a new inspection for all of us at Cleve House so we thought the results needed a little further clarification.

We are obviously delighted to have met all regulatory standards as set out in five out of eight sections. However, there are a couple of areas that need addressing. Please note that we have addressed all the criteria already and have made an action plan for the DFE - once this has been passed by the DFE we will send it on to you.

Part 3 - all staff have read and signed the Staff Code of Conduct whereby paragraph 71 states appointments had DBS checks. A new separate form of 'disclosure by association' will be implemented and this will now be signed prior to any new appointment.

Part 3 - the deputy safeguarding officer was not aware that safeguarding training was not portable from one county to another however, the deputy safeguarding lead has now changed to Mrs. Fraser, who is also head of welfare, and her two-day training has been booked for this month.

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Part 4 - refers to a member of staff who was working overseas - in future any appointee having worked overseas will have checks completed prior to appointment rather than relying on recruitment agency checks.

Part 8 - unfortunately we cannot pass in this category because we did not meet the standards in all of the other areas.

Should you wish to discuss any of these issues further please do not hesitate to see me.

To reassure you, every adult that works in Cleve House School and Little Cleve Nursery has and always had a current DBS - this is checked as standard.

Although this inspection was not judging the pupils per se, we are pleased to report that the inspectorate team was delighted with the good manners of the children and the warm welcome it received from the whole school. All the excellent teaching continues as normal and we once again thank you for your continued support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. J. A. Wardle'. The signature is written in a cursive style with a large, sweeping initial 'C'.

C J A Wardle  
Headmaster